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RETURN MATERIAL AUTHORIZATION FORM (RMA)

Please complete this form to the best of you ability to assure proper and correct credit dollars:

| | | |
|-------------------------------------|-------------------------------------|-------------|
| Date: | RMA# | CSR# |
| Distributor | Contractor: | |
| Company: | Company: | |
| Contract | Contract Location: | |
| Phone #: Attn: | Phone #: Attn: | |
| Fax #: | Fax #: | |
| E-mail address: | E-mail address: | |

PRODUCT DETAIL (MUST ENTER UNIT MODEL & S/N)

| Qty | Unit Model # | Unit Serial # | Unit SO#/-PO# | Date of Unit installation | Repl/Return Part # & Return Dates | SO# - PO# of repl. Parts. |
|--------------------------|--------------|---------------|---------------|---------------------------|-----------------------------------|---------------------------|
| | | | | | | |
| Reason for Return | | | | | | |
| | | | | | | |
| Reason for Return | | | | | | |
| | | | | | | |
| Reason for Return | | | | | | |

RMA POLICY

1. All merchandise returns that are **NEW** and **UNUSED** will be subject to a **15%** re-stocking charge unless otherwise stipulated by written approval of Renewaire.
2. Freight **COD** shipments will be refused. Distributors are responsible for all shipping charges unless otherwise stipulated by written approval of Renewaire.
3. A copy of this **RMA** form must accompany each shipment. Please include **RMA** form **in** and the **RMA** number **ON** all packages being returned to insure proper and correct warranty credit consideration.
4. Complete inspection will be conducted by our Engineering Department

REASON FOR CREDIT : _____

REASON FOR CREDIT DENIAL: _____
